



Suite 2003, Olympic House, No1, Stadium Path, So Kon Po, Causeway Bay, Hong Kong Tel: 2504 8197 Fax: 2504 8198 Email: handicaps@hkga.com

Table with 2 columns: Field Name, Value. Fields include: FOR OFFICIAL USE ONLY, Local No #, GHIN No #, Handicap Index, GHIN Club, Society.

APPLICATION FORM FOR HANDICAP CERTIFICATE COMPUTERISED HANDICAPPING SYSTEM

I would like to apply for a USGA Handicap Certificate from the period of: (please tick)

For Individual:

- Joining in DEC – MAY, the subscription fee will be HKD500 (valid until DEC 2017) (\$100 joining fee + \$400 annual fee)
Joining in JUNE and JULY, the subscription fee will be HKD400 (valid until DEC 2017)
Joining in AUG and SEPT, the subscription fee will be HKD650 (valid until DEC 2018)
Joining in OCT and NOV, the subscription fee will be HKD575 (valid until DEC 2018)

For Society Member:

- Name of Affiliated Golf Society
Joining in DEC -MAY \$400 valid till DEC 2017
Joining in AUG & SEPT \$550 valid till DEC 2018
Joining in JUNE-JULY \$300 valid till DEC 2017
Joining in OCT & NOV \$475 valid till DEC 2018

For Juniors: Hong Kong Juniors (Under 18) year of Birth (_ _ _) (photo of I.D.)

- 14-17 years old \$195(Annual Fee) valid until DEC 2017
13 and under \$110(Annual Fee) valid until DEC 2017

SURNAME: GIVEN NAME:
GENDER (M/F): HKID NO.: _ _ _ _ xxx(x) (*First four characters, including the letter.)
AGE: YEAR OF BIRTH (YY): _ _ _ _
ADDRESS: ROOM/FLAT..... FLOOR BLOCK TOWER.....
NAME OF BUILDING.....
NO. AND NAME OF THE STREET/ROAD:
DISTRICT: [] Hong Kong [] Kowloon [] New Territories
TEL NO. (MOBILE PHONE).....
EMAIL: (*Must fill in, a printable handicap card will be sent by email.)
DATE: SIGNATURE:

Remarks: Please ensure a copy of HKID, payment and scores summary form are sent together with the application form.

Payment can be settled by:

- A crossed cheque make payable to "Hong Kong Golf Association Ltd".
Bank's pay-in slip. Please deposit the subscription fee to: HSBC 002-0-221-784. (All documents can be emailed us at handicaps@hkga.com.)

The application processing time is about one week. Handicaps will be issued the first week of following month for applications received by the HKGA on or before the 27th of each month. If you are in urgent need, please call a week after to obtain a print-out, which serves the same function of handicap card, for temporary use. Please also note that random verification of information submitted will be carried out by us.

ALL ENVELOPES SHOULD BE CLEARLY MARKED "HANDICAPPING SECTION".

E.H.S HANDICAP SCHEME INFORMATION SHEET

The Hong Kong Golf Association (HKGA) handicapping scheme operates under the USGA Handicap System with a **maximum handicap index of 36.4 for men and 40.4 for ladies**.

Eligibility: The EHS Scheme is open to all golfers who are resident in Hong Kong. Members of established local golf societies may apply for a handicap through their society. Societies should register with the HKGA and nominate a coordinator to liaise between its members and the HKGA. Golfers who are not members of any local society may join the Hong Kong Men's/Ladies Golf Society.

Junior Golfer: Juniors under 18 years can join the EHS Scheme at a special rate.

Cards: Submit scores each time you play a round of golf. Post a score if you play 13 or more holes. Update your scores or to your society coordinator each month - do not hold scorecards for more than one month. Mark your cards clearly with a "T" if the round was played in a competition. Society matches, club events, HKGA Tournaments and other events organized by a committee are classified as Competitions, **INCOMPLETE CARDS WILL NOT BE ACCEPTED** - make sure your scorecard is completed correctly as follows:

- . Date of round
- . **Mark which tees are used**
- . Card to be signed by player and marker
- . Enter GROSS score for each hole and adjust where appropriate under Equitable Stroke Control.

NOTE. Executive Nine (Clearwater Bay G&CC) cannot be used for handicap purposes.

Handicap: The best 10 of the most recent 20 score differentials are used to calculate your USGA Handicap. Details of your last 20 scores are required if you still have a record of these, if not a USGA Handicap Index can be issued to a player who has five acceptable scores, 18 holes.

Handicap Index: You will be issued with a Handicap Index, a number taken to one decimal place. This is your traveling handicap which rounded up or down, may be presented for use at any participating golf course worldwide.

New Handicaps: New Handicaps can only be issued following receipt of 5 or more scoring records on scores summary form.

Updates: Scores summary form and society returns need to be submitted to us before 27th of each month to ensure that scores are processed in that month. However, members can also input scores themselves through their own PC or mobile app before the last day of each month. Members with handicap changes will be notified the first day of each month. If there are any changes to the index after revision, players must notify us in writing early the following month.

EQUITABLE STROKE CONTROL

Equitable Stroke Control (ESC) is the downward adjustment of individual hole scores for handicap purpose in order to make handicaps more representative of a players potential ability. ESC sets a maximum number that a player can post on any hole depending on the players Course Handicap. ESC is used only when a players actual or most likely score exceeds his maximum number based on the table below.

<u>Course Handicap</u>	<u>Maximum Number On Any Hole</u>
9 or less	Double Bogey
10 through 19	7
20 through 29	8
30 through 39	9
40 or more	10

Anti-Doping Policy

HK Golf Association condemns the use of performance enhancing drugs and doping practices in sports.

HK Golf Association supports HKADC's Anti-Doping Policy and adopts it wholly as the HK Golf Association's Anti-Doping Policy applying to all parties covered by the Anti-Doping Policy.

A replacement of handicap card: HKD 50

Notice relating to the Personal Data (Privacy) Ordinance

This Notice is given by Hong Kong Golf Association Ltd. ("**HKGA**") to inform you why HKGA collects your personal data and related matters.

Collection of Your Personal Data

1. HKGA may ask you to supply personal information and particulars from time to time in relation to:
 - (a) Application for or use of membership, services, facilities, products and privileges offered by HKGA; and/or
 - (b) Participation in events, tournaments, competitions and other activities solely or jointly organized, sponsored, promoted or arranged by HKGA
2. If you do not supply any personal information or particulars (other than items specified by HKGA as may be supplied voluntarily), HKGA may be unable to process your applications, or offer or continue to offer its membership, services, facilities, products or privileges to you, or allow you to participate in the relevant events or activities.
3. HKGA may also generate and compile information about you. The information supplied by you and the information generated and compiled by HKGA about you from time to time is collectively referred to as "Your Personal Data".

Purposes for which Your Personal Data may be used by HKGA

4. Your Personal Data may be used and retained by HKGA for the following purposes:
 - (a) Process your applications for membership, services, facilities, products or privileges offered by HKGA (including subscription to the handicap certificate computerized handicapping system (the "Handicapping System"));
 - (b) Provide its membership, services, facilities, products or privileges;
 - (c) Manage operates, administer and maintain its membership scheme, the Handicapping System or any other scheme or arrangement offered by HKGA from time to time;
 - (d) Market its membership, services, facilities, products or privileges;
 - (e) Market any events, tournaments, competitions or other activities solely or jointly organized, sponsored, promoted or arranged by HKGA;
 - (f) Provide newsletters, publications and other communications about HKGA and its affairs and activities;
 - (g) Design new or improve existing membership, services, facilities, products or privileges and conduct related research;
 - (h) Investigate and handle complaints or suspicious conduct or cases involving HKGA, its members and/or affiliated persons, societies, organizations or bodies;
 - (i) Prevent, detect or investigate illegal activities;
 - (j) Comply with legal, legislative or regulatory requirements to disclose data; and
 - (k) Purposes relating to any of the purposes described above.

Transfer of Your Personal Data by HKGA

5. HKGA may disclose and transfer Your Personal Data (whether within Hong Kong or abroad) to the following parties:
 - (a) Agents, contractors or other service providers engaged by HKGA to provide services to or support the operation of HKGA;
 - (b) Persons, societies, organizations or bodies affiliated with HKGA;
 - (c) Persons, societies, organizations or bodies jointly organizing, sponsoring, promoting or arranging any events, tournaments, competitions or other activities with HKGA;
 - (d) Persons, authorities or agencies to whom HKGA is required to disclose or transfer data; and
 - (e) Persons or entities that are under a duty of confidentiality to HKGA (e.g. accountants, legal advisers or other professional advisers of HKGA).

Notice relating to the Personal Data (Privacy) Ordinance

Use of Your Personal Data in direct marketing

6. HKGA is allowed to use Your Personal Data in direct marketing only if you consent or do not object.
7. In connection with direct marketing, HKGA intends:
- (a) To use your name, contact details and golfing information held by HKGA from time to time in direct marketing; and
 - (b) To market:
 - (i) Membership, services, facilities, products or privileges offered by HKGA; and
 - (ii) Events, tournaments, competitions or other activities solely or jointly organized, sponsored, promoted or arranged by HKGA.
8. You may also write to HKGA at the address set out in paragraph 11 below quoting your name and membership number to opt out from direct marketing at any time.

Access and Correction of Your Personal Data

9. Under the Personal Data (Privacy) Ordinance:
- (a) You have the right to request access to Your Personal Data held by HKGA and request correction of any of Your Personal Data which is incorrect
 - (b) HKGA has the right to charge you a reasonable fee for processing and complying with your data access request.
10. **If you do NOT wish HKGA to use Your Personal Data in direct marketing, please tick (✓) the box below to exercise your opt-out right, and please write to the address below or fax it back at 2504 8198 quoting your name and your membership number.**

Please do not send direct marketing information to me.

Name: _____ Membership Number: _____

11. Requests for access or correction of Your Personal Data should be made in writing to:

[Data Protection Officer]
Hong Kong Golf Association Ltd.
[Suite 2003, Olympic House
1, Stadium Path
So Kon Po, Causeway Bay
Hong Kong]

SIGNED by applicant / individual to whom this Notice is given:

Date: