



HONG KONG GOLF ASSOCIATION

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HONG KONG GOLF ASSOCIATION HANDICAPPING SCHEME

GENERAL NOTES FOR HANDICAP SECRETARY

PAYMENT

Registration Fee : HK\$500 per society (once-only payment)
Annual Fee : HK\$400 per member (1 January –31 December)

MONTHLY SUMMARY SHEET

Monthly summary sheets need to be returned to the HKGA well before the final posting date to ensure that scores are processed in the correct month.

Final Posting Dates to HKGA: 28th of every month

At the beginning of each month, when the updated information has been transferred to Hong Kong from the States, a handicap index print-out for all members will be sent to the handicap secretary together with new handicap certificates for members with handicap changes.

When transferring scores to the summary sheet, it would be appreciated if you could arrange the scores as follows:

- Record adjusted scores (equitable stroke control)
- Ensure that the tees played are marked for each score recorded
- Mark society matches, or any other competition event organized by your society, with "T"
- If your members have scores for different courses and dates, please group each player's scores together and put down the membership number
- For overseas courses, complete all the columns. Courses in Europe and Australia will be course or slope rated and therefore, the yardage must be included. Please write down the name of the country, where the game was played (in addition to the name of course)
- For Hong Kong Courses, complete the tee column and score column only

**Remarks: To form a Society, you also have to register with Exec. Officer (Licensing) at 12/F Arsenal House, Police Headquarters, 1 Arsenal Street, Wan Chai, HK
Tel: 2860 3573**

Before doing this, please check with the Hong Kong Golf Association that the proposed name of your society is acceptable.

PLEASE NOTE: ALL ENVELOPES SHOULD BE CLEARLY MARKED 'HANDICAPPING SECTION'